

Crestline Exempted Village Schools **Board of Education**

Regular Board Meeting

**Monday, September 9, 2019
7:00 P.M.**

Crestline High School Media Center



**Mr. Jeff Wilhite
President**

**Mrs. Robyn Almanson
Vice President**

**Mrs. Lisa Anatra
Member**

**Mr. Tom Clutter
Member**

**Mrs. Mindy Sipes
Member**

**Mr. Matthew B. Henderson
Superintendent/CEO**

**Mrs. Alina Nemec
Treasurer/CFO**

Crestline Exempted Village Schools Board of Education
Regular Meeting
September 9, 2019
7:00 PM
Crestline High School Media Center
435 Oldfield Rd.
Crestline, OH 44827

Agenda

- I. Call to Order**
- II. Moment of Silence**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Hearing of the Public**

Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public speaking may be extended by a vote of the majority of the Board.

VI. Information Items

- A. Board Committee Reports
 - i. Board Policy Mr. Clutter
 - ii. Building and Grounds Mrs. Sipes/Mr. Wilhite
 - iii. Curriculum Mrs. Almanson/Mrs. Anatra
 - iv. Finance Mrs. Sipes/Mr. Wilhite
 - v. Pioneer CTC Board Mr. Clutter
 - vi. Village Relations Mrs. Almanson/Mrs. Anatra
 - vii. Board Members Board Members

- B. Administrative Reports
 - i. Superintendent Mr. Henderson

VII. Discussion Items

- A. Hero 911 App
- B. November 2019 BOE Meeting Date
- C. Coach Robert J. "Tank" Runyon – Commemorative Football Stickers

VIII. Business Items

- A. Approve the Minutes of the Regular Meeting held on August 12, 2019, copies of which are attached as Appendix 1.
- B. Approve the Treasurer's CFO Report for the month ending August 31, 2019, (includes Cash Reconciliation, SM2 Spending Plan, Financial Summary, and Check Register) copies of which are attached as Appendix 2-A.
- C. Approve the permanent appropriations at fund level for the 2019-2020 school year, as per Appendix 2-B

- D. Approve the following reduction to the district's asset inventory. The asset listed below is beyond repair and will be salvaged.
- i. Hobart Commercial Freezer- Inventory # 00344
- E. Approve the purchase of a new Vortex Commercial Freezer for a cost of \$3449.00, using Permanent Improvement funds.
- F. Accept the following Donations:
- i. J&F Construction & Development, INC. of Bucyrus. OH: \$200.00 for Industrial Arts classroom supplies. A copy of the donation letter is attached as Appendix 3.
 - ii. Memorial Contributions to Crestline High School Athletic Department in memory of Robert J. "Tank" Runyon, as presented by Edward Runyon of Ashville, OH in the amount of \$1055.00. A copy of the list of the twenty-two individual donors is attached as Appendix 4.
 - iii. Two (2) ETHOS Power Racks, valued at \$699.00 each, donated to the Coach Jonny King for the Crestline Exempted Village Schools weight room, as presented by John Arcudi of Rock Hill, South Carolina. A copy of the donation letter is attached as Appendix 5.
 - iv. CenturyLink of Mansfield, OH, as presented by Robyn Almanson: \$500.00 to the Crestline High School Athletic Department for increased student involvement and developing school spirit.
- G. Retroactively approve a Service Contract with Mid-Ohio Education Service Center for vision services (Teacher of the Visually Impaired and/or Orientation and Mobility) for the term beginning August 1, 2019 and ending on June 15, 2020. A copy of the Service Agreement is attached as Appendix 6.
- H. Approve Annual Food and Beverage sales in school, pursuant to Ohio Senate Bill 210 (128th General Assembly). A copy of the Act Summary is attached as Appendix 7.
- I. Approve the following administrative personnel as monitors of food and beverage sales, pursuant to Ohio Senate Bill 210 (128th General Assembly):
- i. Kevin Fourman, Crestline High School Principal
 - ii. Julie Murphy-Theodore, Crestline Elementary School Principal
 - iii. Gregory Travis, Athletic Director/Assistant Principal
- J. Approve Memorandum of Understanding between the Crestline Exempted Village Board of Education and the Crestline Education Association as it pertains to a language change to the negotiated agreement in Article VIII, Section E, Item 7 "Teaching Summer School," a copy of which is attached as Appendix 8.
- K. Approve Transportation/Shared Services Agreement between the Crestline Exempted Village School District and the Galion City School District for the term beginning September 4, 2019 and ending June 10, 2020, a copy of which is attached as Appendix 9.
- L. Approve the substitute pay rates for all certified and classified personnel for the 2019-2020 school year. A copy of the pay rates is attached as Appendix 10.
- M. Reapprove Career Advising Policy as required on a biennial basis by the Ohio Department of Education. A copy of the policy is attached as Appendix 11.

IX. Action Items (Certified Personnel)

A. Approve Non-Athletic Supplemental Contracts for 2019-2020 School Year:

i.	Class Advisor – Grade 9	Jacklyn Shag, Step 0
ii.	Class Advisor – Grade 10	Brittany Sigler, Step 0
iii.	Class Advisor – Grade 11	David Woods, Step 1
iv.	Class Advisor – Grade 12	Katie Stasen, Step 2
v.	National Honor Society Advisor	Katie Stasen, Step 2
vi.	High School Student Council Advisor	Jaclyn Shag, Step 1
vii.	High School Yearbook Advisor	Jonny King, Step 0
viii.	LPDC Chairperson	Penny Miller, per contract
ix.	LPDC Member	Denise Brickley, per contract
x.	LPDC Member	Rebecca McKinnell, per contract
xi.	LPDC Member	Amber Youngen, per contract
xii.	Thursday School Monitor	David Woods, hourly
xiii.	Detention Monitor	Brittany Sigler, hourly

B. Approve Non-Athletic Supplemental Contracts for 2019-2020 School Year:

i.	District Leadership Team Member	Penny Miller, per contract
ii.	District Leadership Team Member	Katie Stasen, per contract
iii.	District Leadership Team Member	David Woods, per contract
iv.	District Leadership Team Member	Tylana Miller, per contract
v.	District Leadership Team Member	Mallory Iacobucci, per contract
vi.	District Leadership Team Member	Jodi Baker, per contract
vii.	Building Leadership Team Member (HS)	Jaclyn Shag, hourly
viii.	Building Leadership Team Member (HS)	Janis Dameron, hourly
ix.	Building Leadership Team Member (HS)	Kris Bruce, hourly
x.	Building Leadership Team Member (HS)	Nancy Hale, hourly
xi.	Building Leadership Team Member (HS)	Penny Miller, hourly
xii.	Building Leadership Team Member (HS)	Jarod Sowash, hourly
xiii.	Building Leadership Team Member (HS)	Katie Stasen, hourly
xiv.	Building Leadership Team Member (HS)	David Woods, hourly
xv.	Building Leadership Team Member (ES)	Tylana Miller, hourly
xvi.	Building Leadership Team Member (ES)	Mallory Iacobucci, hourly
xvii.	Building Leadership Team Member (ES)	Jodi Baker, hourly
xviii.	Building Leadership Team Member (ES)	Rob Glaze, hourly
xix.	Building Leadership Team Member (ES)	Deb Armstrong, hourly
xx.	Building Leadership Team Member (ES)	Maggie Heiby, hourly
xxi.	Building Leadership Team Member (ES)	Denise Brickley, hourly

C. Approve Non-Athletic Supplemental Contracts for 2019-2020 School Year:

i.	Year 1 RESA Teacher Mentor (Zoe Jenkins)	Jared Sowash, per contract
ii.	Year 2 RESA Teacher Mentor (Crystal Miller)	Mallory Iacobucci, per contract
iii.	Year 2 RESA Teacher Mentor (Mitchell Sellers)	Amber Youngen, per contract
iv.	Year 2 RESA Teacher Mentor (Brittany Sigler)	Katie Stasen, per contract
v.	Year 3 RESA Teacher Mentor (Debra Armstrong)	Denise Brickley, per contract
vi.	Year 3 RESA Teacher Mentor (Kelsea Noblet)	Denise Jeffery, per contract
vii.	Year 3 RESA Teacher Mentor (Kyle Strauch)	David Woods, per contract
viii.	Year 4 RESA Teacher Mentor (Rachel Demski)	Tylana Miller, per contract
ix.	Year 4 RESA Teacher Mentor (Danielle Boylan)	Tylana Miler, per contract

X. Action Items (Classified Personnel)

- A. Accept resignation of Amy Hess Zehner as Educational Aide, effective August 19, 2019. A copy of the resignation communication is attached as Appendix 12.
- B. Approve a Reclassification of Aide (Student Specific Preschool) position from full-time to part-time due to lack of work. The student-specific preschool aide position formerly held by Amy Hess Zehner was originally bid as a full-time position. However, one of the students assigned to the person holding this position is not attending Crestline Preschool this year. Therefore, the position should be reclassified from full-time to part-time and posted accordingly.
- C. Approve the following Substitute Non-Certified/Non-Licensed Personnel, pending appropriate BCI/FBI background checks and aide licensure:
 - i. Lisa Hickman Custodial/Secretary/Aide/Cook

XI. Action Items (Volunteers)

- A. Approve the following volunteers to assist with Project More and Jane Garrett at Crestline Elementary School, pending appropriate BCI/FBI background checks.
 - i. Eva Saum
 - ii. Julie Fitch
 - iii. Rosemary Sutter
 - iv. Shirley Heefner

XII. Communications

XIII. Executive Session

- A. Approve entering into Executive Session as authorized by Ohio Revised Code Section 121.22 for the purpose of discussing complaints against a public employee.

XIV. Return from Executive Session

XV. Adjournment