

# ***Crestline Exempted Village Schools*** **Board of Education**

## **Meeting Agendas**

Organizational Meeting Calendar Year 2020  
Regular Meeting for the Month of January 2020

**Monday January 13, 2020**  
**7:00 PM/7:30 PM**  
Crestline High School Library  
435 Oldfield Road  
Crestline, Ohio 44827



**Mr. Jeff Wilhite**  
**President Pro Tempore**

**Mrs. Robyn Almanson**  
**Member**

**Mrs. Lisa Anatra**  
**Member**

**Mrs. Mindy Sipes**  
**Member**

**Mr. James Glauer**  
**Member**

**Mrs. Alina Nemec**  
**Treasurer/CFO**

**Mr. Matthew B. Henderson**  
**Superintendent/CEO**

**Organizational Meeting Calendar Year 2020**

**Monday January 13, 2020**

**7:00 PM**

Crestline High School Library  
435 Oldfield Road  
Crestline, Ohio 44827

- I. Call to Order by President Pro Tempore**
- II. Pledge of Allegiance**
- III. Moment of Silence**
- IV. Roll Call**
  
- V. Administer Oath of Office:** Treasurer/CFO Mrs. Alina Nemecek will administer the Oath of Office to Mr. James Glauer and Mr. Jeff Wilhite
  
- VI. Elect Board President for Calendar Year 2020:**
  - a. Accept Nominations for the Office of President
  - b. Motion to Close Nominations
  - c. Roll Call Vote on the Motion to Close Nominations
  - d. Roll Call Vote to Elect a President
  
- VII. Elect Board Vice President for Calendar Year 2020:**
  - a. Accept Nominations for the Office of Vice President
  - b. Motion to Close Nominations
  - c. Roll Call Vote on the Motion to Close Nominations
  - d. Roll Call Vote to Elect a Vice President
  
- VIII. Appoint Committees: The President will appoint Board Members to the following committees for 2020.**

Note: \* = 1 or 2 members. \*\* = 1 member.

  - a. Board Policy\*
  - b. Buildings & Grounds\*
  - c. Curriculum & District Leadership Team\*
  - d. Finance\*
  - e. Pioneer CTC Board\*\*
  - f. Village Relations\*
  
- IX. Establish the Dates, Times and Locations of Regular Board Meetings for Calendar Year 2020:**

January 13, 2020	7:00 PM	CHS Media Center
February 10, 2020	7:00 PM	CHS Media Center
March 9, 2020	7:00 PM	CHS Media Center
April 13, 2020	7:00 PM	CHS Media Center
May 11, 2020	7:00 PM	CHS Media Center
June 8, 2020	7:00 PM	CHS Media Center
July 13, 2020	7:00 PM	CHS Media Center
August 10, 2020	7:00 PM	CHS Media Center
September 14, 2020	7:00 PM	CHS Media Center
October 12, 2020	7:00 PM	CHS Media Center
November 2, 2020	7:00 PM	CHS Media Center
December 14, 2020	7:00 PM	CHS Media Center

Special Meeting for the purpose of Board Work Sessions Schedule –  
\*\*Tentative Dates

February 2020	Time TBD	Location TBD
May 2020	Time TBD	Location TBD
August 2020	Time TBD	Location TBD
November 2020	Time TBD	Location TBD

**X. Appoint Legal Counsel for 2020:**

- a. Bricker & Eckler, LLP

**XI. Designate Official Newspaper of the District for 2020:**

- a. The Crestline Advocate

**XII. Establish a Board Service Fund for 2020 in the amount of \$10,000 as prescribed by Ohio Revised Code 3315.15 and Board of Education Policy.**

**XIII. Approve the following Standing Authorizations for Calendar Year 2020:**

- a. *Authorize Superintendent and Treasurer to Apply for and Accept Grant Funds and to Enter into Agreements:* The Superintendent and Treasurer are authorized to apply for, enter into and/or accept/participate in Federal, State or Local Grants or agreements. In addition, the Treasurer is authorized to appropriate funds for grants awarded to the school district.
- b. *Authorize Superintendent and Treasurer to Attend Professional Meetings:* The Superintendent and Treasurer are authorized to attend meetings, including in-service and professional development, that pertain to their responsibilities as the district's Chief Executive Officer and Chief Financial Officer, respectively.
- c. *Authorize Superintendent to Send Employees to Professional Meetings:* The Superintendent is authorized to send employees to professional meetings within the amount of appropriations.
- d. *Authorize Superintendent or Treasurer to Accept Donations:* The Superintendent or Treasurer is authorized to accept all donations to the school district on behalf of the Board of Education.
- e. *Appoint Superintendent as Purchasing Agent:* The Superintendent is hereby appointed the district's Purchasing Agent.
- f. *Authorize Superintendent to Hire Staff Between Board Meetings:* The Superintendent is authorized to hire staff between Board meetings.
- g. *Authorize Superintendent to Accept Resignations Between Board Meetings:* The Superintendent is authorized to accept resignations between Board meetings.
- h. *Authorize Treasurer to Pay Bills:* The Treasurer is authorized to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received, and when goods received or services performed are acceptable.

- i. *Authorize Treasurer to Request Advances:* The Treasurer is authorized to request advances from the Crawford and Richland County Treasurers as undistributed tax monies become available.
- j. *Authorize Treasurer to Make Fund-to-Fund Advances, Advance Returns and Transfers:* The Treasurer is authorized to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports presented at the next regular meeting.
- k. *Authorize Treasurer to Invest Funds and Borrow Money:* The Treasurer is authorized to invest inactive funds and to borrow money to pay outstanding obligations.

### **Required Public Hearing 2020-2021 School District Calendar**

**Notes:** Prior to adopting a school calendar for the next school year, Boards of Education are required to hold a public hearing on the proposed calendar for the purpose of seeking input on that calendar from various stakeholders. The public hearing is to be held after the proposed calendar has been posted on the district's website for the required number of days.

Mr. Henderson, Superintendent/CEO, will present the proposed 2020-2021 School District Calendar after which the floor will be opened for questions and comments from the public.

Due to the required waiting period, action on this matter will be taken during the February 2020 Regular Meeting of the Board of Education.

A copy of the proposed 2020-2021 School District Calendar is attached as Appendix #2.

- I. Roll Call of Board Members for Attendance Purposes Only
- II. Explanation/Purpose of Hearing (Mr. Henderson)
- III. Presentation (Mr. Henderson)
- IV. Public Comments/Questions
- V. Adjourn Public Hearing

**XIV.** Adjourn Organizational Meeting

**Crestline Exempted Village Schools Board of Education**  
**Regular Meeting**  
**January 13, 2020**  
**7:30 PM**  
**Crestline High School Media Center Crestline, OH 44827**

**Agenda**

- I. Call to Order**
- II. Roll Call**
- III. Hearing of the Public**

*Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public speaking may be extended by a vote of the majority of the Board.*

- IV. Information Items**

- A. Board Committee Reports

- i. Board Policy
    - ii. Building and Grounds
    - iii. Curriculum & District Leadership Team
    - iv. Finance
    - v. Pioneer CTC Board
    - vi. Village Relations
    - vii. Board Members

- B. Administrative Reports

- i. Superintendent Mr. Henderson

- V. Commendations**

- A. School Board Recognition Month – January 2020

- VI. Discussion Items**

- A. Crestline Historical Museum Judi Sauers

- VII. Business Items**

- A. Approve the Minutes of the Regular Meeting held on December 9, 2019. A copy of which is attached as Appendix 1.
  - B. Approve the Treasurer's CFO Report for the month ending December 31, 2019, (includes Cash Reconciliation, SM2 Spending Plan, Financial Summary, and Check Register) copies of which are attached as Appendix 2.
  - C. Approve and adopt the Internal Revenue Service Standard Mileage rate for 2020. A copy of the media release regarding the IRS rate change is attached as Appendix 3.
  - D. Approve and adopt the State of Ohio Department of Commerce minimum wage of \$8.70 per hour for 2020. A copy of the update notice is attached as Appendix 4.

- E. Approve the three-year renewal of a contract with Rea & Associates for the Medicaid cost report. A copy of the contract is attached as Appendix 5.
- F. Approve agreement with ArbiterPay and authorize Treasurer to fund the ArbiterPay account and issue electronic payments towards officials via ArbiterPay, as needed. A copy of the agreement is attached as Appendix 6.
- G. Accept the following grant funds from the Ohio Department of Education as a sub-award from the US Department of Agriculture for the period of July 1, 2019 – June 30, 2020. A copy of the grant award notice is attached as Appendix 7.
  - i. National School Lunch Program Equipment Assistance Grant - \$15,000

**VIII. Action Items**

- A. Adopt a resolution opposing the State of Ohio EdCHOICE Scholarship (Voucher) Program. A copy of the resolution is attached as Appendix 8.
- B. Approve membership in the Ohio High School Athletic Association for 2020-2021 School Year. A copy of the resolution is attached as Appendix 9.
- C. Approve membership in the Ohio School Board's Association (OSBA) for the period January 1, 2020 through December 31, 2020. A copy of the 2020 Membership Agreement is attached as Appendix 10.

**IX. Action Items (Personnel)**

- A. Approve the resignation of the following athletic facilities maintenance personnel effective January 1, 2020. A copy of the resignation letter is attached as Appendix 11.
  - i. Kirk Hemphill
- B. Approve the following non-licensed/non-certified substitute personnel:

- i. Scotrisha Conn                      Custodial

**X. Communications**

**XI. Executive Session**

- A. Approve entering into Executive Session as authorized by Ohio Revised Code Section 121.22 for the purpose of

**XII. Return from Executive Session**

**XIII. Adjournment**