

# ***Crestline Exempted Village Schools*** **Board of Education**

Regular Meeting Agenda  
Monday, September 13, 2021; 5:30 PM  
Crestline High School Cafetorium  
435 Oldfield Road  
Crestline, OH



**Mr. Jeff Wilhite**  
President

**Mrs. Robyn Almanson**  
Vice President

**Mrs. Lisa Anatra**  
Member

**Mrs. Mindy Sipes**  
Member

**Mr. James Glauer**  
Member

**Mrs. Alina Nemeč**  
Treasurer/CFO

**Mr. Matthew B. Henderson**  
Superintendent/CEO

**Crestline Exempted Village Schools Board of Education**  
**Regular Meeting**  
**Monday September 13, 2021**  
**5:30 PM**

**Agenda**

- A. Call to Order**
- B. Moment of Silence**
- C. Pledge of Allegiance**
- D. Roll Call**
- E. Hearing of the Public**

*Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public speaking may be extended by a vote of the majority of the Board.*

**F. Information Items**

- 1. Board Committee Reports
  - a. Board Policy Mr. Glauer
  - b. Building and Grounds Mr. Wilhite/Mrs. Sipes
  - c. Curriculum Mrs. Almanson/Mrs. Anatra
  - d. Pioneer CTC Board Mrs. Almanson
  - e. Village Relations Mrs. Anatra
  - f. Board Members

**G. Discussion Items**

- 1. Donation from Crestline Church of Christ
- 2. Board Policy Updates - First Read

**H. Business Items**

- 1. Approve the Minutes of the Special Meeting held August 2, 2021 and Regular Meeting held August 9, 2021. A copy of the minutes is attached as Appendix 1.
- 2. Approve the Treasurer's CFO Report for the month ending August 31, 2021, (includes Cash Reconciliation, SM2 Spending Plan, Financial Summary, and Check Register), copies of which are attached as Appendix 2.
- 3. Approve an agreement between the Crestline Exempted Village School District and Imperial Autism Connections, LLC for school year services for a resident student. The agreement will be in place for the 2021-2022 school year. A copy of the agreement is attached as Appendix 3.
- 4. Approve a service contract between the Crestline Exempted Village School District and Wood County Educational Service Center for Crestline students placed at the Wood County Juvenile Detention Center, the Juvenile Residential Center of Northwest Ohio and the Wood County Academy for fiscal year 2021-2022. A copy of the agreement is attached as Appendix 4.
- 5. Approve the permanent appropriations at fund level for the 2021-2022 school year.



2. Accept the resignation of the following non-licensed/non-certified personnel, effective August 13, 2021.
  - a. Cheryl Downey Aide
3. Accept the resignation of the following non-licensed/non-certified personnel, effective August 9, 2021.
  - a. Andrea Boarts Cook
4. Approve the following certified/licensed substitute personnel for the 2021-2022 school year:
  - a. Janis Dameron
  - b. Nancy Hale
  - c. Taylor Yetzer
  - d. Tara Seibert
  - e. Anson Hare
5. Approve the following non-licensed/non-certified substitute personnel for the 2021-2022 school year:
  - a. Cheryl Downey Cook; Aide
6. Approve a one-year limited contract for the following non-licensed/non-certified personnel for the 2021-2022 school year, effective August 25, 2021.
  - a. Brian Artz Bus Driver/Step 2
7. Approve a one-year limited contract for the following non-licensed/non-certified personnel effective August 18, 2021.
  - a. Brian Vassel Custodial Maintenance/Step 8
8. Approve the voluntary transfer of the following non-licensed/non-certified personnel effective August 30, 2021.
  - a. Sara Wise Library Assistant/7 Hours per day/Step 7
9. Approve the voluntary transfer of the following non-licensed/non-certified personnel effective September 7, 2021.
  - a. Katrina Martin ISS Monitor Aide/7 Hours per day/Step 5
10. Approve a one-year limited contract for the following non-licensed/non-certified personnel, effective September 14, 2021.
  - a. Tabitha Marsden Cook/Step 0
11. Approve a one-year limited contract for the following non-licensed/non-certified personnel, effective September 7, 2021. A copy of the application materials is attached as Appendix 10.
  - a. Erika Alspach Fairway Aide/Step 0
13. Approve a one-year limited contract for the following non-licensed/non-certified personnel, effective September 13, 2021. A copy of the application materials is attached as Appendix 11.
  - a. Michaela Jeffrey Title I Aide/Step 0/7 hours per day

14. Approve a one-year limited contract for the following non-licensed/non-certified personnel, effective September 20, 2021. A copy of the application materials is attached as Appendix 12.
  - a. Janelle Mendiola                      1:1 Aide Crestline Elementary/Step 0/7 hours per day
  
15. Approve Family Medical Leave (FMLA) for the following certified/licensed personnel.
  - a. Kerry Greer                              High School Art
  - b. Kelsea Noblet                          Intervention Specialist
  
16. Approve a one-year limited contract for the following certified/licensed personnel for the 2021-2022 school year, effective September 21, 2021, pending completion of Career Tech Education licensure and approved BCI/FBI checks.
  - a. Quinton Wilhite                        Digital Media/BA/Step 0
  
17. Approve a one-year limited contract for the following non-licensed/non-certified personnel for a period commencing September 7, 2021 and continuing through June 30, 2022. A copy of the contract is attached as Appendix 13.
  - a. Andrea Burton    Auxiliary Services Clerk-Crestline St. Joseph                      Step 3/Four hours per day
  
18. Approve a salary schedule adjustment for the following certified/licensed personnel effective August 16, 2021.
  - a. Katie Stasen                              Social Studies Teacher              MA +15
  
19. Approve the daily work hours for Crestline Exempted Village School District bus drivers for the 2021-2022 school Year, per bus bid meeting held on August 27, 2021. A copy of the route bid sheet is attached as Appendix 14.
  
20. Approve following non-certified/non-licensed personnel daily work hours for the 2021-2022 school year.
  - a. Diane Worley                              Bus Aide/3.75 hours per day
  
21. Approve experience step adjustments for the following athletic coaching personnel, for the 2021-2022 school year:
  - a. Katie Stasen                              Middle School Volleyball              Step 3
  - b. Whitney Booth                            Varsity Volleyball                        Step 2
  
22. Approve experience step adjustments for the following licensed/certified supplemental contracts, for the 2021-2022 school year:
  - a. David Woods                              Junior Class Advisor                      Step 3

**K. Executive Session**

1. Approve entering into Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

**L. Adjournment**