

# ***Crestline Exempted Village Schools*** **Board of Education**

Regular Meeting Agenda  
Monday, September 12, 2022; 5:30 PM  
Crestline High School Cafetorium  
435 Oldfield Road  
Crestline, OH



**Mr. Jeff Wilhite**  
President

**Mrs. Robyn Almanson**  
Vice President

**Mr. James Glauer**  
Member

**Mr. Kevin Sipes**  
Member

**Mrs. Sheila Bickert**  
Member

**Mrs. Alina Nemeč**  
Treasurer/CFO

**Mr. Matthew B. Henderson**  
Superintendent/CEO

**Crestline Exempted Village Schools Board of Education**  
**Regular Meeting**  
**Monday September 12, 2022**  
**5:30 PM**

**Agenda**

- A. Call to Order**
- B. Moment of Silence**
- C. Pledge of Allegiance**
- D. Roll Call**
- E. Hearing of the Public**

*Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public speaking may be extended by a vote of the majority of the Board.*

**F. Information Items**

- 1. Board Committee Reports
  - a. Board Policy Mr. Glauer
  - b. Building and Grounds Mr. Wilhite/Mr. Sipes
  - c. Curriculum Mrs. Almanson/Mrs. Bickert
- 2. Board Liaison Reports
  - a. Village Relations Mr. Wilhite/Mrs. Bickert
  - b. Pioneer CTC Mrs. Almanson
  - c. Student Achievement Mr. Wilhite
  - d. Legislative Mr. Wilhite
  - e. Student Representative
  - f. Board Members

**G. Discussion Items**

- 1. Superintendent Report Matt Henderson
- 2. OSBA Delegate
- 3. Employee Recognition Program

**H. Business Items**

- 1. Approve and waive the reading of the Minutes of the Regular Meeting held August 10, 2022. A copy of the minutes is attached as Appendix 1.
- 2. Approve the Treasurer's CFO Report for the month ending August 31, 2022 (includes Cash Reconciliation, SM2 Spending Plan, Financial Summary, and Check Register), copies of which are attached as Appendix 2.
- 3. Approve an agreement between Crestline Exempted Village School District and Spire Advertising, Inc. for The design and creation of a staff directory panel on the district website. A copy of the agreement is attached as Appendix 3.
- 4. Approve an agreement between the Crestline Exempted Village School District and Wood County Educational Service Center for Crestline students placed in the Juvenile Residential Center of Northwest Ohio during the 2022-2023 school year. A copy of the agreement is attached as Appendix 4.

5. Approve the following generous donations:
  - a. The Best Little Hair House of Crestline, Ohio to the Crestline High School Sophomore Class fundraiser, a donation of painting supplies.
  - b. Fleet Relief of Mansfield, Ohio to the Crestline High School Sophomore Class fundraiser, a donation of painting supplies
6. Authorize the treasurer to pay the following non-licensed/non-certified personnel for in-service training held at Fairway Preschool on Friday, August 26, 2022, not to exceed six hours and fifteen minutes.
  - a. Ericka Alspach                      Fairway Aide
7. Authorize the treasurer to pay Shelby City Schools-Sacred Heart for Fiscal Year 2022 Title I services, not to exceed \$10,126.96.
8. Approve the permanent appropriations at fund level for the 2022-2023 school year.
9. Approve a retroactive agreement between the Crestline Exempted Village Schools and Fairway Preschool for substitute aide rate of pay during the 2021-2022 school year. A copy of the agreement is attached as Appendix 5.
10. Approve an agreement between the Crestline Exempted Village Schools and Fairway Preschool for substitute aide rate of pay during the 2022-2023 school year. A copy of the agreement is attached as Appendix 6.

**I. Action Items**

1. Approve a parent transportation agreement and payment for Bonnie McKean for the period August 24, 2022 through June 2, 2023. A copy of the agreement is attached as Appendix 7.
2. Approve a parent transportation agreement and payment for Jose Gonzales for the period August 23, 2022 through June 2, 2023. A copy of the agreement is attached as Appendix 8.
3. Approve an agreement between the Crestline Exempted Village Schools and the Colonel Crawford Local School District bus driver on board instructor (OBI) services during the 2022-2023 school year. A copy of the Agreement is attached as Appendix 9.
4. Approve an agreement between the Crestline Exempted Village School District and OhioHealth Sports Medicine for Athletic Training services during the 2022-2023 school year. A copy of the agreement is attached as Appendix 10.
5. Approve an agreement between the Crestline Exempted Village School District and Mid-Ohio Educational Service Center for Title IX services, as needed, during the 2022-2023 school year. A copy of the agreement is attached as Appendix 11.
6. Approve an agreement between the Crestline Exempted Village School District and Mid-Ohio Educational Service Center for Special Education services provided to eligible Crestline St. Joseph students, during the 2022-2023 school year. Expenditures are not to exceed the Crestline School District's federal allocation of IDEA- B non-public equitable service monies. A copy of the contract is attached as Appendix 12.

**J. Action Items (Personnel)**

1. Approve a Memorandum of Understanding between the Crestline Exempted Village School District Board of Education and the Crestline Education Association for the purpose of transferring the Key Club Advisor supplemental position to the new Leo Club n Advisor supplemental position. A copy of the MOU is attached as Appendix 13.

2. Approve the resignation of the following athletic coaching personnel, effective August 18, 2022.
  - a. Kendra Richardson      8<sup>th</sup> Grade Volleyball Coach
3. Approve the recommendation for hire of the following athletic coaching personnel, effective August 19, 2022.
  - a. Denise Jeffrey              8<sup>th</sup> Grade Volleyball Coach/Step 2
4. Approve the following supplemental contracts, athletic coaching, and special assignments for the 2022-2023 school year.
  - a. Jared Sowash              Assistant Athletic Director/Step 0
  - b. Zoe Jenkins                Senior Class Advisor/Step 0
  - c. Camryn Miller              Junior Class Advisor/Step 0
  - d. Mickie Spears              Head Varsity Girls Basketball Coach/Step 2
  - e. Denise Jeffrey              Resident Educator Mentor
  - f. Julia Borkosky              Drama Director for Musical/Step 4
  - g. Julia Borkosky              Yearbook Advisor/Step 4
  - h. Tylana Miller                Resident Educator Mentor
5. Approve the resignation of the following Other Administrative personnel, August 19, 2022 A copy of the resignation letter is attached as Appendix 14.
  - a. Michael Dean              Director of Maintenance, Facilities, Transportation
6. Approve the resignation of the following non-certified/non-licensed personnel, effective end of business on August 25, 2022. A copy of resignation letter is attached as Appendix 15.
  - a. Kendra Richardson      Aide (ISS)
7. Approve the following substitute teaching personnel for the 2022-2023 school year.
  - a. Rodney Noblit
  - b. Linda Nelson
  - c. Cheryl Downey – effective September 23, 2022
8. Approve a limited contract for the following non-licensed/non-certified personnel for the period September 13, 2022 through June 30, 2023.
  - a. Jose Rodriguez              Bus Driver/Substitute
9. Approve a salary adjustment, retroactive to the beginning of the contract year, for the following certified/licensed personnel:
  - a. Mallory Iacobucci              MA+15/Step 13
10. Approve the recommendation for a continuing contract for the following certified/licensed personnel:
  - a. Jodi Baker                      Kindergarten Teacher
11. Approve a recommendation for the approval of the following job description and change in job title. A copy of the job description and updated contract is attached as Appendix 16.
  - a. Babette Ronk                Administrative Assistant to the Superintendent

12. Approve a limited contract for the following Other Administrative personnel for the period September 26, 2022 through July 31, 2023. A copy of the application materials is attached as Appendix 17.

a. Scott Russell Director of Maintenance, Facilities, and Transportation

13. Approve unpaid leave for the following non-certified/non-licensed personnel:

a. Stormee James Custodial Maintenance Aug. 29, 2022- 1 day  
Aug. 30, 2022 - .75 day  
Sept. 1, 2022 - 1 day  
Sept. 2, 2022 - 1 day

b. Kendra Richardson Aide (ISS) Aug. 25 - .5 day

14. Approve unpaid FMLA leave retroactive for the period May 24, 2022 through October 15, 2022 for the following non-licensed/non-certified personnel:

a. Sharon Wozniak Secretary

15. Approve a voluntary transfer of the following non-licensed/non-certified personnel and retroactive pay for the period September 5, 2022 through June 30, 2023.

a. Jacob Martin Fairway Preschool Aide to Crestline High School Aide/7 hours per day/Step 0

16. Authorize the Treasurer to pay the following non-licensed/non-certified personnel for additional hours worked on Fridays and hours worked above the original contract maximum of twenty-four (24) hours per week, commencing with the start of the 2022-2023 school year.

a. Jacob Martin Aide/7 hours per day/Step 0

17. Approve the following non-licensed/non-certified substitute personnel for the 2022-2023 school year:

a. Scotrishia Conn Custodial Maintenance (not to exceed ten hours per week)

**K. Executive Session**

1. Approve entering into Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

**L. Adjournment**