

# ***Crestline Exempted Village Schools*** **Board of Education**

Regular Meeting Agenda  
Wednesday June 8, 2022; 5:30 PM  
Crestline High School Cafetorium  
435 Oldfield Road  
Crestline, OH



**Mr. Jeff Wilhite**  
President

**Mrs. Robyn Almanson**  
Vice President

**Mr. James Glauer**  
Member

**Mr. Kevin Sipes**  
Member

**Mrs. Sheila Bickert**  
Member

**Mrs. Alina Nemeč**  
Treasurer/CFO

**Mr. Matthew B. Henderson**  
Superintendent/CEO

**Crestline Exempted Village Schools Board of Education**  
**Regular Meeting**  
**Wednesday June 8, 2022**  
**5:30 PM**

**Agenda**

- A. Call to Order**
- B. Moment of Silence**
- C. Pledge of Allegiance**
- D. Roll Call**
- E. Hearing of the Public**

*Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public speaking may be extended by a vote of the majority of the Board.*

**F. Information Items**

- 1. Board Committee Reports
  - a. Board Policy Mr. Glauer
  - b. Building and Grounds Mr. Wilhite/Mr. Sipes
  - c. Curriculum Mrs. Almanson/Mrs. Bickert
  
- 2. Board Liaison Reports
  - a. Village Relations Mr. Wilhite/Mrs. Bickert
  - b. Pioneer CTC Mrs. Almanson
  - c. Student Achievement Mr. Wilhite
  - d. Legislative Mr. Wilhite
  - e. Board Members

**G. Discussion Items**

- 1. Music Department Update Mr. Brian Griffin
- 2. Crestline Lions Club Presentation
- 3. Superintendent Report Mr. Henderson

**H. Business Items**

- 1. Approve and waive the reading of the Minutes of the Regular Meeting held May 9, 2022. A copy of the minutes is attached as Appendix 1.
- 2. Approve the Treasurer's CFO Report for the month ending May 31, 2022 (includes Cash Reconciliation, SM2 Spending Plan, Financial Summary, and Check Register), copies of which are attached as Appendix 2.
- 3. Approve a Title IX Services Agreement between the Crestline Exempted Village School District and Mid-Ohio Educational Service Center for the 2021-2022 school year. A copy of the agreement is attached as Appendix 3.
- 4. Approve a telephone maintenance service agreement between Crestline Exempted Village School District and Northwest Regional Systems of Mansfield, Inc. for the period January 1, 2022 through December 31, 2022. The agreement is attached as Appendix 4.
- 5. Approve a service contract between the Crestline Exempted Village School District and Cummins, Inc. for annual maintenance of the PK-12 building generator. The service contract will be for the period of July 1, 2022 through June 30, 2027. A copy of the agreement is attached as Appendix 5.

6. Approve Memorandum of Understanding (MOU) between the Crestline Exempted Village School District Board of Education and OAPSE Local #416 regarding health flexible spending account (FSA). A copy of the MOU is attached as Appendix 6.
7. Approve a motion to authorize the Treasurer to issue a one-time special payment of \$500, on July 8th, for the inconvenience created by the restructuring of the pay schedule, delayed by one week from July 8th forward. The \$500 amount is additional and not part of the FY22 or FY23 employee's contracted amounts and is to be paid to all employees of the district affected by this change.
8. Approve the renewal of the Insurance Agreement with Ohio School Plan for a period of one (1) year and authorize the Treasurer to make payments to Hylant Administrative Services for the purchase of property, liability, pollution, cybersecurity, violence and fleet insurance in the amount not to exceed \$50,000.
9. Approve the amended Permanent Appropriations for FY22 and Temporary Appropriations for FY23 (amounts not to exceed 50% of FY22).
10. Approve the temporary financial advancement of \$ 50,000 from General Fund (001) into District Managed Student Activity Fund – Athletics (300).
11. Approve the amended contracts with Specialized Education of Ohio (Center for Autism and Dyslexia of Bucyrus) for FY21 based on revised school calendar and authorize the Treasurer to pay up to \$71,990.78 for the instructional services of two (2) students. A copy of the contract is attached as Appendix 7.
12. Approve the following generous donations:
  - a. TJSM Properties, LLC. donation of property mowing services for the Oldfield Rd. property, valued at \$360.00.
  - b. Dzugan Realty donation of \$250 for Crestline High School Senior Class of 2022 Banners
  - c. Crestline Railroad Community Center donation of \$1000 for Crestline High School Senior Class of 2022 Banners
  - d. Fraternal Order of Eagles of Crestline, OH donation of \$1500 for Crestline High School Senior Class of 2022 Banners
  - e. VFW Post 2920 of Crestline, OH donation of \$781 for Crestline High School Senior Class of 2022 Banners

#### **I. Action Items**

1. Approve a school health services contract between the Crestline Exempted Village Schools and Crawford County Public Health for the 2022-2023 school year. A copy of the agreement is attached as Appendix 8.
2. Approve a contract between the Crestline Exempted Village School District and Cutting Edge Lawn Care & Landscaping for the period June 1, 2022 through November 30, 2022. A copy of the agreement is attached as Appendix 9.
3. Approve a three-year contract for the Gallopade Social Studies curriculum to be used in grades Kindergarten through Five beginning with the 2022-2023 school year and continuing through the 2024-2025 school year. A copy of the contract is attached as Appendix 10.
4. Approve a three-year contract for McGraw-Hill middle school and high school Social Studies Curriculum to be used in grades six through twelve beginning with the 2022-2023 school year and continuing through the 2024-2025 school year. A copy of the contract is attached as Appendix 11.
5. Approve a contract between Crestline Exempted Village School District and Mid-Ohio Educational Service center for extended school year services for a visually impaired student, for the period June 1, 2022 through August 14, 2022. Extended school year services will not exceed five (5) hours for the duration of this contract. A copy of the contract is attached as Appendix 12.



12. Approve three-year limited contract for the following Other Administrative personnel for the period August 1, 2022 through July 31, 2025. A copy of the contract is attached as Appendix 17.
  - a. Kerri Wilhite Director of EMIS and Food Service
13. Approve a bridge contract for the following Other Administrative personnel for the period July 1, 2022 through July 31, 2022, not to exceed twenty (20) days. A copy of the contract is attached as Appendix 18.
  - a. Kerri Wilhite Director of EMIS and Food Service
14. Approve the voluntary transfer of the following certified/licensed personnel, effective August 1, 2022 and pending completion of licensure requirements.
  - a. Mallory Iacobucci Grade Five Teacher to High School Guidance Counselor (204 Day Contract)
15. Approve a ten-day extended time contract for the following certified/licensed personnel for the period June 6, 2022 through July 31, 2022.
  - a. Mallory Iacobucci
16. Approve the following non-licensed/non-certified substitute personnel for the period July 1, 2022 through June 30, 2023.
  - a. Janet Snyder Secretarial
17. Approve the following non-athletic supplemental personnel for the 2022-2023 school year.
  - a. Austin Gearheart Assistant Marching Band/Step 0
18. Approve the following licensed/certified Summer School teaching personnel for the period June 14, 2022 through July 28, 2022, not to exceed twenty-one (21) days and contingent upon student enrollment in the Summer School program.
  - a. Melissa Osborne
  - b. Jade Williams
  - c. Denise Brickley
  - d. Austin Gearheart
  - e. Maggie Heiby
  - f. Tami Smith
  - g. Hannah Sheetz
  - h. Dorcas Schreck
  - i. Becky Deane
  - j. Kelsea Noblet
  - k. Katie Stasen
19. Approve unpaid leave for the following non-certified/non-licensed employees:
  - a. Vanda Lacey May 12, 2022 - .75 day  
May 13, 2022 - .50 day  
May 16 – 19, 2022 – 4 days
  - b. Sharon Wozniak May 31-June 2, 2022 – 3 days  
June 3-13, 2022 – 7 days
  - c. Frances Swiderski May 27, 2022 - .50 day  
May 31, 2022 – 1 day

20. Approve the following licensed/certified substitute personnel for the 2021-2022 school year.
  - a. Loretta Vogt
21. Approve the following certified/licensed extended school year tutors for the period June 1, 2022 through August 10, 2022.
  - a. Jade Williams
  - b. Camryn Miller
  - c. Kelsea Noblet
22. Approve the following certified/licensed home instruction tutors for the 2021-2022 school year, not to exceed five (5) hours per week:
  - a. Kelsea Noblet
  - b. Dorcas Schreck
23. Approve the resignation of the following non-certified/non-licensed personnel, effective at the end of business on May 27, 2022. A copy of the resignation notice is attached as Appendix 19.
  - a. Katelyn Foltz                      Aide
24. Approve the resignation for purposes of retirement for the following non-licensed/non-certified employee, effective at the end of business June 30, 2022. A copy of the resignation notice is attached as Appendix 20.
  - a. Bonnie Diane Worley              Aide
25. Approve a one-year limited contract for the following non-licensed/non-certified employee, commencing July 1, 2022 and continuing through June 30, 2023:
  - a. Vanda Lacey                      Aide/Step 2

**K. Executive Session**

1. Approve entering into Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

**L. Adjournment**