

# ***Crestline Exempted Village Schools***

## **Board of Education**

Regular Meeting Agenda  
Monday, April 10, 2023; 5:30 PM  
Crestline High School Cafetorium  
435 Oldfield Road  
Crestline, OH



**Mr. Jeff Wilhite**  
President

**Mrs. Robyn Almanson**  
Vice President

**Mr. James Glauer**  
Member

**Mr. Kevin Sipes**  
Member

**Mrs. Sheila Bickert**  
Member

**Mrs. Alina Nemec**  
Treasurer/CFO

**Mr. Matthew B. Henderson**  
Superintendent/CEO

**Crestline Exempted Village Schools Board of Education**  
**Regular Meeting**  
**Monday, April 10, 2023**  
**5:30 PM**

**Agenda**

**Call to Order**  
**Moment of Silence**  
**Pledge of Allegiance**  
**Roll Call**  
**Hearing of the Public**

*Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public speaking may be extended by a vote of the majority of the Board.*

**Information Items**

1. Superintendent Committees

- |                           |                            |
|---------------------------|----------------------------|
| a. Student Representative |                            |
| b. Village Relations      | Mr. Wilhite/Mrs. Bickert   |
| c. Curriculum             | Mrs. Almanson/Mrs. Bickert |
| d. Board Policy           | Mr. Glauer                 |

2. Board Liaison Reports

- |                        |               |
|------------------------|---------------|
| a. Pioneer CTC         | Mrs. Almanson |
| b. Student Achievement | Mr. Wilhite   |
| c. Legislative         | Mr. Wilhite   |

3. Board Member Comments

**Commendations**

- |                                     |                |
|-------------------------------------|----------------|
| a. Classified Employee of the Month | Cheyenne Stull |
| b. Certified Employee of the Month  | Abbi Grau      |

**Discussion Items**

- |                           |           |
|---------------------------|-----------|
| 1. Dress Code Report      |           |
| 2. School Calendar Update |           |
| 3. Library Presentation   | Sara Wise |

**Business Items**

1. Approve and waive the reading of the Minutes of the Regular Meeting held March 13, 2023, and Special Meeting held March 15, 2023. Copies of which are attached as Appendix 1.
2. Approve the Treasurer's CFO Report for the month ending March 31, 2023 (includes Cash Reconciliation, SM2 Spending Plan, Financial Summary, and Check Register). Copies of which are attached as Appendix 2.
3. Approve the true up between Mid-Ohio ESC and Crestline Exempted Village School. A copy of the document is attached as Appendix 3.

4. Approve the contract between Mansfield City School District and Crestline Exempted Village Schools for onsite home/hospital instruction for a resident Crestline student placed at Ohio Health Mansfield. A copy of the contract is attached as Appendix 4.
5. Approve an educational services contract between LearnWell Academy and Crestline Exempted Village Schools for resident Crestline student. A copy of the contract is attached as Appendix 5.
6. Approve a resolution to rescind **Business Item 4** from the regular Board of Education Meeting held February 7, 2023.

Note: The resolution read as follows:

*Approve a contract between Mid-Ohio ESC and Crestline Exempted Village Schools to Provide Board Certified Behavior Analyst direct and indirect services, no more than 20 total hours, for the remainder of the 2022-2023 School Year. Funding will not exceed \$2500 as outlined in the required 15% set-aside budget details for IDEA-B Coordinated Comprehensive Early Intervening Services.*

7. Approve a contract between Mid-Ohio ESC and Crestline Exempted Village Schools to Provide Board Certified Behavior Analyst direct and indirect services, no more than 20 total hours, for the period March 16 2023 through June 30, 2023. Funding will not exceed \$2500 as outlined in the required 15% set-aside budget details for IDEA-B Coordinated Comprehensive Early Intervening Services. A copy of the contract is attached as Appendix 6.
8. Approve an agreement between Crestline Exempted Village Schools and Robert Timmons Jr. (DJ Bobby T) for DJ services at the Crestline High School Prom, April 29, 2023. Contract not to exceed \$450. Agreement is attached as Appendix 7.

#### Action Items

1. Approve the 2023-2024 School Year Calendar. A copy of the calendar is attached as Appendix 8.
2. Adopt the following new, replacement, and revised Board of Education Bylaws and Policies for the purpose of meeting the requirements of State and Federal Law and program requirements for the Ohio Department of Education and United States Department of Education.

| <u>Number</u> | <u>Title</u>  | <u>Type</u>                |
|---------------|---|----------------------------|
| 0131.1        | Technical Corrections                               | Revised                    |
| 2114          | Meeting State Performance Indicators                | Revised                    |
| 2271          | College Credit Plus Program                         | Revised                    |
| 2412          | Homebound Instruction Program                       | Revised                    |
| 3120.09       | Volunteers  | <b>Rescind</b>             |
| 4120.09       | Volunteers  | <b>Rescind</b>             |
| 8120          | Volunteers  | <b>Replacement/Revised</b> |
| 5310          | Health Services                                     | Revised                    |
| 5460          | Graduation Requirements                             | Revised                    |
| 5610          | Removal, Suspension, Expulsion, Permanent Exclusion | Revised                    |
| 6325          | Procurement – Federal Grants/Funds                  | Revised                    |
| 8400          | School Safety                                       | Revised                    |
| 8420          | Emergency Situations at Schools                     | Revised                    |
| 8462          | Student Abuse and Neglect                           | Revised                    |
| 1615          | Use of Tobacco by Administrators                    | Revised                    |
| 3215          | Use of Tobacco by Professional Staff                | Revised                    |
| 4215          | Use of Tobacco by Classified Staff                  | Revised                    |
| 5512          | Use of Tobacco                                      | Revised                    |
| 7434          | Use of Tobacco on School Premises                   | Revised                    |
| 9160          | Public Attendance at School Events                  | Revised                    |

| <u>Number</u> | <u>Title</u>   | <u>Type</u>               |
|---------------|--|---------------------------|
| 7540          | Technology   | Revised                   |
| 7540.01       | Technology Privacy                                     | Revised                   |
| 7540.02       | Web Accessibility, Content, Apps, and Services         | Revised                   |
| 7540.03       | Student Technology Acceptable Use and Safety           | Revised                   |
| 7540.04       | Staff Technology Acceptable Use and Safety             | Revised                   |
| 8300          | Continuity of Organizational Operations Plan           | Revised                   |
| 8305          | Information Security                                   | Revised                   |
| 8315          | Information Management                                 | Revised                   |
| 9700.01       | Advertising and Commercial Activities                  | Revised                   |
| Form 7540.03  | Student Technology Acceptable Use and Safety Agreement | <b><i>Replacement</i></b> |
| Form 7540.01  | Staff Technology Acceptable Use and Safety Agreement   | <b><i>Replacement</i></b> |

#### **Action Items (Personnel)**

1. Approve the following volunteer athletic coaching personnel for the Spring 2023 Athletic season:
  - a. Jade Harner                      Varsity Softball
  - b. Bill Christman                  Varsity Track
  - c. Joseph Borders                  Varsity Track
  
2. Approve the resignation of the following non-certified/non-licensed personnel, effective end of business March 27, 2023. A copy of the letter is attached as Appendix 9.
  - a. Erika Alspach                      Fairway Aide
  
3. Approve the Family Medical Leave Act (FMLA) for the following non-certified/non licensed personnel for the period March 2, 2023 through April 21, 2023.
  - a. Michaela Jeffrey                  Title 1 Aide
  
4. Approve the following non-certified/non-licensed substitute personnel for period April 4, 2023 through June 30, 2023. A copy of the application materials are attached as Appendix 10.
  - a. Thomas Schwenning              Bus Driver
  
5. Approve the following non-certified/non-licensed substitute personnel for the 2022-2023 school year, beginning April 4, 2023.
  - a. Tabitha Marsden                  Aide
  
6. Approve the supplemental administrative contract for the following personnel, for the period November 1, 2022 through February 28, 2023. A copy of each contract is attached as Appendix 11.
  - a. Lee Summers                      4<sup>th</sup> and 5<sup>th</sup> Grade Principal
  - b. Aaron Goon                         5<sup>th</sup> Grade Assistant Principal

7. Approve unpaid leave for the following non-certified/non-licensed personnel:

- a. Alyssa Fluty January 20, 2023/.5 day
- b. Susan Glauer January 17, 2023; February 21, 2023; February 24 ,2023/.75 day;  
March 1 through March 3, 2023; March 7 through March 10, 2023;  
March 14 through March 17, 2023; March 20 through March 24, 2023;  
March 27 through March 31, 2023
- c. Stormee James February 13, 2023/.5 day
- d. Michaela Jeffrey March 31, 2023/.5 day; April 3 through April 6, 2023;  
April 17 through April 21, 2023 (FMLA)
- e. Jacob Martin December 5, 2023/.25; December 7 through December 9, 2023;  
January 9, 2023; January 13, 2023; February 14, 2023/.5 day; February 15,  
2023; March 27, 2023/.75 day

8. Approve unpaid leave for the following certified/licensed personnel:

- a. Kristy Grimwood March 16-17, 2023
- b. Frances Swiderski January 19, 2023; March 30, 2023
- c. Amy Hocker April 6, 2023/.75 day

9. Approve a limited contract for the following non-certified/non-licensed personnel, for the period April 17, 2023 through June 30, 2023. A copy of the aide license is attached as Appendix 12:

- a. Tabitha Marsden Crestline High School Multi-Categorical Classroom Aide/Step 0/7 hours

10. Authorize the treasurer to pay the following non-certified/non-licensed substitute personnel for services provided during the period February 27, 2023 through March 1, 2023:

- a. Tabitha Marsden Substitute Aide

**Communications**

- a. Strategic Planning Work Session

**Executive Session**

1. Approve entering into Executive Session for the purpose of:

- a. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee
- b. preparing for, conducting or reviewing negotiations or bargaining sessions with employees

**Adjournment**